



Cemetery Board
NEW TRUSTEE/TRANSFER OF FUNDS NOTIFICATION FORM
No Fee Required

- A copy of ALL notifications made pursuant to § 54.1-2337 of the *Code of Virginia* must accompany this form.
- Provide a copy of the trust instrument and a statement showing initial deposit into the new trust.
- New trustees that are not a Virginia Trust Company or Trust Subsidiary, or Federally Insured Bank or Savings Institution doing business in the Commonwealth of Virginia must submit a *Trustee Approval Application* to the Virginia Cemetery Board prior to the transfer of funds.

1. Cemetery Company Name _____
Enter the company name as it appears on the license.

2. Virginia Cemetery Company License No.

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 Expiration Date _____

3. Type of Trust Perpetual Care Preneed

4. Name of Current Trustee _____

5. Current Trustee's Address _____

City _____ State _____ Zip Code _____

6. Name of New Trustee _____

7. New Trustee's Address _____

City _____ State _____ Zip Code _____

8. New Trustee Contact Person _____

9. New Trustee Contact Person's Title _____

10. New Trustee Contact Numbers _____ _____
Primary Telephone Fax

11. New Trustee Email Address _____
Email address is considered a public record and will be disclosed upon request from a third party.

12. Signature _____ Date _____
Trustee Signature

13. I, the undersigned, certify that the foregoing statements and answers are true, and I have not suppressed any information that might affect the Board's decision to approve this application. I also certify that the notifications required by § 54.1-2337 of the *Code of Virginia* have been made.

Print Name _____ Title _____

Signature _____ Date _____
Officer, Director or Compliance Agent

OFFICE USE ONLY	DATE	FEE	TRANS CODE	ENTITY #	FILE #/LICENSE #	ISSUE DATE
			3057		4901	