

Real Estate Appraiser Board
TRAINEE SUPERVISOR VERIFICATION FORM
No Fee Required

Pursuant to the *Real Estate Appraiser Board Regulations*, an Appraiser Trainee must be supervised by one or more Virginia Certified Real Estate Appraisers in good standing. This Trainee Supervisor Verification Form must be submitted with the Appraiser Trainee License Application.

Photocopies of this form may be used to accommodate multiple supervisors.

SECTION 1: TRAINEE INFORMATION

1. Name _____
Last First Middle Generation
2. I, the undersigned, certify that the foregoing statements and answers contained in my Appraiser Trainee License Application are true. I also certify that I understand, and have complied with all the laws of Virginia under the provisions of Title 54.1, Chapter 20.1, of the *Code of Virginia*, the *Virginia Real Estate Appraiser Board Regulations* and the *Uniform Standards of Professional Appraisal Practice*®.
- Signature _____ Date _____

SECTION 2: SUPERVISOR INFORMATION

3. Name _____
Last First Middle Generation
4. Provide **one** of the following identification numbers.
 Social Security Number or Virginia DMV Control Number *
* State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.
5. Date of Birth _____
MM/DD/YYYY
6. Mailing Address (PO Box accepted) _____
If a mailing address is submitted, the mailing address will be printed on the license.

City State Zip Code
7. Street Address (PO Box not accepted) Check here if Street Address is the same as the Mailing Address listed above.
PHYSICAL ADDRESS REQUIRED

City State Zip Code
8. E-mail Address _____
9. Contact Numbers _____
Primary Telephone Alternative Telephone Fax
10. Virginia RE Appraiser License Number _____
11. Select the type of Virginia RE Appraiser License you currently hold:
 Certified General Certified Residential
12. Business Name _____

13. Trade, "Doing Business As" (DBA) or Fictitious Name _____
14. Business Street Address _____
 PHYSICAL ADDRESS REQUIRED
 (PO Box not accepted) _____

 City _____ State _____ Zip Code _____
15. Business Contact Numbers _____
 Primary Telephone _____ Fax _____
16. Virginia RE Appraiser Business Registration Number _____
17. Have you ever been subject to a **disciplinary action*** taken by any (including Virginia) local, state or national regulatory body?
 No
 Yes If yes, provide a certified copy of the final order, decree or case decision by a court or regulatory agency with lawful authority to issue such order, decree or case decision.
 * Note - you must not have been subject to any disciplinary action within the last three (3) years that affects your legal eligibility to engage in appraisal practice.
18. Have you completed an Appraiser Qualification Board-approved course specifically oriented to the requirements and responsibilities of supervising appraisers and appraiser trainees?
 No
 Yes If yes, attach an original or certified transcript, Education Certification, Certification of Completion, or other documentation verifying completion of this course.
19. *I, the undersigned, certify that the foregoing statements and answers are true, and that I have not suppressed any information that might affect the Board's decision to approve this application.*

Signature _____ Date _____